

Middlesex Recreation Commission  
1200 Mountain Avenue, Middlesex, NJ 08846  
Commission Meeting Minutes for April 14, 2014

Chair Sherley Penrose opened the meeting at 7:30 p.m.

Commission members present

Glenn Dickey  
Cassius Kennick  
Libbye Nevitt  
John Nicholson  
Sherley Penrose  
Rich Rutkowski

Members Absent:

Bob May

Also present:

Dina Fornataro-Healey, Recreation Director  
Mike Girvan, Assist. Recreation Director  
Steve Greco, Council Liaison

Cassius Kennick made a motion to accept March 2014 minutes with a second by Rich Rutkowski and approved by all members present.

**Public Session:**

No one present.

**Directors Report**

- Basketball spring clinic which is being held from April 1-May 31 at MHS has 63 girls registered.
- Director advised commission of 15 teams and 164 children registered for Baseball/Softball. 1<sup>st</sup> and 2<sup>nd</sup> grade girls and boys will be playing in an inter-town league with Dunellen and 4<sup>th</sup>-8<sup>th</sup> grade girls will be playing in the inter-town program run by Somerville Baseball/Softball Inc. Photo day will be May 17<sup>th</sup> at Mauger School.
- Second "tween" event at Rec-center was held on April 11th.
- Egg hunt held on April 12th was a success. In addition, the Shade Tree Commission handed out seedlings at the event.
- Men's softball has 7 teams registered to play. The games were to begin on April 8<sup>th</sup> but were rained out. Umpires have been assigned.
- Toddler programs have 42 children registered. Happy Camper Club, summer program, is being finalized and will be posted as soon as possible. Coordinator, Ellen Jurado's, resignation has been accepted.

**Councilmatic report**

Overtime costs for wrestling matches at the high school have not been resolved.

### **Trust Account and Account details report**

Motion to accept made by Rich Rutkowski and seconded by Cassius Kennick. Roll call was taken with all Commissioners approving.

**Commission Committee reports** - No reports

**Board of Education Report** - No representative

### **Correspondence**

1. An email of appreciation was received from the Hall Family to the Director and Assistant Director.
2. Emails were received from the Facility Manager, Middlesex Coach and Referee regarding an incident that happened during the March 15<sup>th</sup> basketball game versus Manville. Each corresponded individually their account and it was decided that a verbal warning will be issued to the Middlesex coach. A letter will also be sent to the Referee regarding scheduling. There should always be two referees present and paid officials are not to leave before their game is over or they will not be paid for the game.

**Volunteer nomination** – None

### **New Business**

1. At the last Budget Meeting, it was stated that all programs need to be self sustaining. Many suggestions were made on how to raise fees without deterring registration including increasing registration fee, not compensating volunteers for being fingerprinted and eliminating trophies the older children.

### **Old Business**

1. Stranger Danger Program with M. Mastrogiovanni is scheduled for April 30<sup>th</sup> for children ages 7-11. The sessions will be from 5-6pm and 6:30-7:30pm.
2. DPW is working on a proposal regarding additional park fees when overtime is required. Council member Greco working on this item.
3. Borough Attorney verbally recommended requiring fingerprinting every three years and all new volunteers to be fingerprinted and a background check conducted prior to being assignment as a volunteer. Waiting for this recommendation to be received in writing before adjusting our policy. Still waiting for Attorney's recommendation about extending the privilege of accepting or extending finger printing from or to other entities. Questioned was that when a report is requested, does an OPRA request form have to be completed to receive a copy of their approval/denial letter.
4. Director asked if Toddler Coordinator position and Toddler Instructor position could be posted with the effective date of June 1<sup>st</sup>. Council Liaison instructed it is okay to post the Toddler Coordinator position and once that position is filled the Toddler Instructor could be posted.

Seeing no other old or new business, Commissioner Penrose read a statement advising residents that the approved minutes will be available on the Boro Website within three working days of the meeting and the agenda for the next meeting will be posted on the Recreation Bulletin Board no later than 48 hours prior to the monthly meeting.

At 8:35 p.m., Commissioner Rich Rutkowski made a motion to adjourn seconded by Commissioner Cassius Kennick.

Next Recreation Commission meeting will be May 12, 2014, 7:30 pm at the Recreation Center.

Minutes submitted by  
Linda Chicarelli, Rec-Commission Secretary